

Collegeville Township Reorganization Meeting Minutes

March 26, 2019

On Tuesday, March 26, 2019 the Collegeville Board of Supervisors met for their reorganization meeting at the Collegeville Township Hall. Present were Supervisor Rick Thompson, Chair, Supervisor Terry Stein, Vice Chair, Supervisor Craig Guggenberger, Treasurer Bob Simon and Clerk Joe Pohl. The meeting was called to order at 7:00pm by Supervisor Thompson.

Supervisor Rick Thompson and Treasurer Robert Simon took the Oath of Office.

The Board reviewed the presented agenda. Supervisor Guggenberger motioned to approve the agenda with addition of John Pohl mailbox, seconded by Supervisor Stein, motioned carried 3-0.

Supervisor Guggenberger motioned to nominate Supervisor Stein as Chairperson, seconded by Supervisor Thompson, motion carried.

Supervisor Thompson motioned to nominate Supervisor Guggenberger as Vice Chairperson, seconded by Supervisor Stein, motion carried.

The Board reviewed the February 2019 Board of Supervisors Meeting minutes. Supervisor Guggenberger motioned to approve the minutes as submitted, seconded by Supervisor Stein, motion carried 3-0.

Payroll and claims for the month were reviewed. Supervisor Guggenberger motioned to approve check numbers 13154-13184 for a total of \$13,669.56, seconded by Supervisor Thompson, motion carried 3-0.

Treasurer Simon presented Treasurer's Report. Balance for all accounts after outstanding checks is \$217,937.15. Supervisor Thompson motioned to approve the Treasurer's Report, seconded by Supervisor Guggenberger, motion carried 3-0.

Supervisor Guggenberger motioned to retain Granite Community Bank as the official depository for the Township, seconded by Supervisor Thompson, motion carried 3-0.

Ordinance Administrator Allan Eisenschenk presented the Planning Commission Report.

1. Allen Klaustermeier – Application for Variance for a road setback of less than 63' feet from centerline of Kepler Court. Setback would be 47 feet for a 12' x 20' accessory building on skids at 29109 Kepler Court. Supervisor Thompson motioned to approve as recommended by the Planning Commission, seconded by Guggenberger, motion carried 3-0.
2. Kevin and Dona Ramler – Request for Letter of Compliance for a Conventional Subdivision in the Avon Hills Conservation Overlay to split a 40 acre parcel into two 20 acre parcels, with one parcel as buildable and the other as non-buildable. Supervisor Guggenberger motioned to approve as recommended by the Planning Commission, seconded by Supervisor Thompson, motion carried 3-0.
3. Claire Adelman – Application for Construction Site Permit for a house and attached garage at 18536 Rosemary Lane, Avon. Supervisor Guggenberger motioned to approve as recommended by the Planning Commission under condition septic permit is approved by Stearns County, seconded by Supervisor Thompson, motion carried 3-0.

The Board reviewed proposed Ordinance 2019-01 Road Right of Way Management Ordinance. Supervisor Guggenberger motioned to adopt Ordinance 2019-01, seconded by Supervisor Thompson, motion carried 3-0.

Supervisors reviewed and made changes to the Fee Schedule (Exhibit A). Supervisor Guggenberger motioned to approve, seconded by Supervisor Thompson, motion carried 3-0.

Supervisor Guggenberger motioned to sign the Contracts for Recreational Services for Big Watab Lake Association and Big Fish Lake Association, seconded by Supervisor Thompson, motion carried 3-0.

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Discussions were made on a tree planting request from St. Joe Lions Club. Supervisor Guggenberger will follow-up on this.

Township Cleanup Day fees were reviewed. Changed appliances to \$20 and TVs to \$10-\$20.

Supervisor Guggenberger motioned to approve the contract from Craig's Lawn Service, seconded by Supervisor Thompson, motion carried 3-0.

The Annual Road Review Meeting is scheduled for Sunday, April 14th at 7:30am.

Discussions were made regarding a stop-ahead sign on the west end of Schuman Lake Rd. Currently there is no stop-ahead sign. The Board will look at this during the Annual Road Review Meeting.

Supervisor Thompson will check with Cold Spring post office to see if John Pohl's mailbox can be moved to the west side of the road to prevent it from being hit since it currently is on the inside portion of the curve.

Clerk Pohl gave an update on a meeting he attended with Stearns County Auditor/Treasurer regarding 2020 elections. Paper rosters will be replaced with iPads.

Supervisor Guggenberger motioned to adjourn at 8:47pm.

Chairperson

Date

Clerk

Date