

# Collegeville Township

## Monthly Board of Supervisors Meeting

April 2020

On Tuesday, April 28, 2020 the Collegeville Board of Supervisors met for their monthly meeting via Video Conferencing. The meeting was called to order at 7:08pm by Supervisor Guggenberger. Roll call was done. Present were Supervisor Craig Guggenberger - Chair, Supervisor Rick Thompson – Vice Chair, Supervisor Terry Stein, Treasurer Bob Simon and Clerk Joe Pohl. Also present: Doug Schramel, Ron Blum, Matt Peters, and Dan Hansgen.

The Board reviewed the presented agenda. Supervisor Stein motioned to approve the agenda, seconded by Supervisor Thompson, motion carried 3-0.

Supervisor Thompson motioned to adopt Resolution 2020-02 – Resolution Establishing the Ability to Conduct Open Meeting via Video Conferencing, seconded by Supervisor Stein, motion carried 3-0.

The Board reviewed the March 2020 Board of Supervisors Meeting minutes. Supervisor Thompson motioned to approve the minutes as submitted, seconded by Supervisor Stein, motion carried 3-0.

Payroll and claims for the month were reviewed. Supervisor Stein motioned to approve check numbers 13552-13581, for a total of \$14,494.23, seconded by Supervisor Thompson, motion carried 3-0.

Supervisors reviewed the Treasurer's Report. Balance for all accounts is \$590,118.17. Supervisor Stein motioned to approve the Treasurer's Report, seconded by Supervisor Thompson, motion carried 3-0.

Ordinance Administrator Allan Eisenschenk presented the Planning Commission Report.

1. Daniel & Beth Hansgen – Letter of Compliance for a Property Line Alignment. Supervisor Stein motioned to approve, seconded by Supervisor Thompson, motion carried 3-0.
2. Bryan Ramler – Application for Construction Site Permit for an 8' x 40' Metal Storage Container for Personal Storage. Supervisor Thompson motioned to approve with recommendation the container is painted and is done in the same color as the property owner's house, seconded by Supervisor Stein, Supervisor Guggenberger voted No, motion carried 2-1.
3. Dustin & Heather Upgren – Application for Construction Site Permit for a 26' x 34' shed with 12' sidewalls for personal storage. Supervisor Stein motioned to approve, seconded by Supervisor Thompson, motion carried 3-0.
4. Steve Prom – Application for Construction Site Permit for a 48' x 104' shed with 18' sidewalls for personal storage. Supervisor Stein motioned to approve, seconded by Supervisor Thompson, motion carried 3-0.
5. Ron Blum – Letter of Compliance for land split per survey. Supervisor Stein motioned to approve, seconded by Supervisor Thompson, motion carried 3-0.
6. Brian Jennings – Final Plat for Ponds Edge. Supervisor Stein motioned to approve, seconded by Supervisor Thompson, motion carried 3-0.

Supervisor Thompson motioned to approve the consent for an Intoxicating Liquor License for St. John's University, seconded by Supervisor Stein, motion carried 3-0.

Supervisor Stein motioned to approve the consent for a 3.2% Liquor License for Order of St. Benedict, and approve the consent for an On-Sale Wine License for Order of St. Benedict, seconded by Supervisor Thompson, motion carried 3-0.

The Board discussed a brushing / tree trimming concern along Schuman Lake Road. No action needed in this matter.

The Board discussed mail balloting for P1 for the 2020 federal and state elections. Supervisor Guggenberger motioned to adopt Resolution 2020-03, Resolution Designating Annual Polling Place Mail Balloting, seconded by Supervisor Stein, motion carried 3-0.

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The Board scheduled an additional meeting for Tuesday, May 12, 2020 at 7pm.

Township Cleanup is scheduled for June 6<sup>th</sup> from 7am to 11am.

Supervisor Guggenberger gave an update on a recent Chain of Lakes Fire Department meeting he attended.

Maintenance Operator Ron Blum will order mailbox posts for Fruit Farm Road.

Supervisor Thompson motioned to adjourn at 8:57pm.

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Chairperson

\_\_\_\_\_  
Date

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Clerk

\_\_\_\_\_  
Date